

Pupil Discipline Committee

The Governing Body hereby resolves to establish a committee of the governing body to be known as the Pupil Discipline Committee.

The chair, members and clerk of the Pupil Discipline Committee shall be non-executive members and shall be appointed by the Governing Body.

Timescales for reviewing exclusions:

The governing body must consider the headteacher's decision to exclude a pupil within 15 school days in the case of:

All permanent exclusions

All fixed-period exclusions of pupils who have been excluded for more than 15 school days in the term, or who will have been as a result of the exclusion

All fixed-period exclusions that would result in a pupil missing a public examination or National Curriculum test

The governing body must consider the headteacher's decision to exclude a pupil within 50 school days in the case of fixed-period exclusions where a pupil would be excluded for more than 5 school days in a term, and their parents have made representations

For fixed-period exclusions that do not bring a pupil's total number of days of exclusion to more than 5 in a term, the governing body must consider any representations made by parents, however, there is no time limit but the school should take action within a reasonable time frame. It cannot direct the headteacher to reinstate the pupil and is not required to meet with the parents.

Terms of Reference

Authority

The Pupil Discipline Committee is a Committee of the Board (Governing Body) and is authorised to investigate any activity within its terms of reference or specifically delegated to it by the Board.

Role

To review the use of exclusion within the school, including considering the views of the parent of an excluded pupil, and deciding whether or not to confirm exclusions of more than five days or where a pupil would miss an opportunity to take a public examination.

Duties

The duty of the Pupil Discipline Committee is to:

Monitor and review the use of exclusion within the school

Report to the Governing Body on the use of exclusion

Consider pupil exclusions in line with current legislation and statutory guidance.

Delegated Powers

Uphold the headteacher's decision to exclude the pupil

Direct the reinstatement of the pupil immediately, on a particular date.

Where an exclusion does not take a pupil's total number of excluded days above 5 for that term, the governing body does not have the power to overturn the headteacher's decision.

Administration of Pupil Discipline Committee

The Pupil Discipline committee will meet as required.

The Pupil Discipline Committee will consist of three members of the Governing Body.

The Pupil Discipline Committee will be quorate if two members are present and 50% of members are AT Board members.

Administrative support will be provided by the Clerk to the Governing Body.

Agendas will be agreed in advance by the Chair of the Pupil Discipline Committee

The Pupil Discipline Committee will review these terms of reference and self-assess its performance against these terms of reference on an annual basis, reporting to the governing body any proposed amendments to terms of reference and/or membership.